



REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE
GABINETE DO PRIMEIRO MINISTRO
COMISSÃO NACIONAL DE APROVISIONAMENTO

Palácio do Governo-Edifício 2-1 Andar .Av.Presidente Nicolau Lobato, Dili,Timor-Leste

May 31, 2013

CONSTRUCTION OF SUAI – BEACO HIGHWAY ROAD PROJECT, SECTION 1: SUAI-FATUKAI/MOLA SECTION, STA. 3+920 TO STA 34+275 UNDER SOUTHERN COAST INFRASTRUCTURE PROJECT OF TIMOR LESTE, IFB No: ICB/007/MPNR-2013

Minutes of Pre-bid Meeting held on 23 May 2013

1. The pre-bid meeting for the Construction of the Suai-Beaco Highway Road Project, Section 1: Suai Fatukai-Mola Section, Sta. 3+920 to Sta. 34+275 under Southern Coastal Infrastructure Project of Timor Leste, IFB No: ICB/007/MPNR-2013 was held at 10.00 hours local time on 23 May 2013 in the CNE Office, Rua Jacinto Candido, Caicoli, Dili, Timor Leste. Mr. Greesh K. Sharma, Project Director, CKP welcomed His Excellency Gastão de Sousa, Ministro Obras Públicas, representatives from Ministro do Petróleo e Recursos Naturais, National Procurement Commission (NPC) and all the attendees of the meeting and gave a brief of the meeting explaining the purpose and importance of the meeting.
2. The Manager of the P.T. Virama Karya, Design Consultant, made a presentation explaining the technical aspects of the road project. The presentation is enclosed as Appendix-1.
3. After the presentation, the bidders were requested to ask questions. The questions were answered and clarified by the CKP, NPC, Design Consultant, and the ministries team. The Questions and Answers are enclosed in Appendix-2. The Appendix also contains the questions received before the pre-bid meeting.
4. Some of the questions asked in the pre-bid meeting required detailed technical information. We are collecting the information and answer to such questions will be included in a clarification to be issued separately after these minutes.
5. At the end of the meeting, Mr. G. Sharma thanked all the attendees for their active participation in the meeting.
6. The meeting was concluded at 1200 hours the same day on 23 May 2013.

Enclosed: Appendix-1 and Appendix-2


ANICETO DO ROSARIO

Member
National Procurement Commission

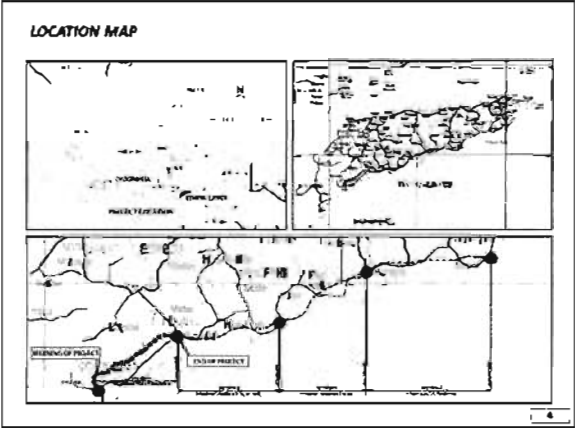


REPÚBLICA DEMOCRÁTICA DE TIMOR - LESTE
MINISTÉRIO DAS OBRAS PÚBLICAS MINISTÉRIO DO PETRÓLEO E RECURSOS MINERAIS

PRESENTATION PRE - BID MEETING

SUAI – BEACO HIGHWAY ROAD PROJECT
SECTION-1 (SUAI - FATUKAI/MOLA)
STA. 3+920 TO 34+275
(30.355 KM) LENGTH





DESCRIPTION SCOPE OF WORKS

- General
- Geometric Description
- Cross Sectional
- Major Work Component
 - Earth Work
 - Pavement and Road Furniture
 - Bridges
 - Water Crossing Drainage/Culverts
 - Existing Road Crossing
- Construction Period



1. GENERAL

A new highway road from Suai to Fatukai/Mola, classified as **expressway** consists of 4 (four) lanes for 2 (two) ways.

Beginning Point : Suai, STA. 3+920
Ending Point : Fatukai/Mola, STA 34+275
Length : 30.355 KM

EXPRESSWAY:

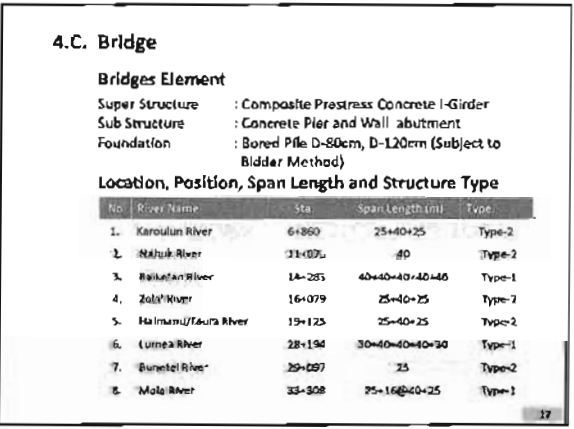
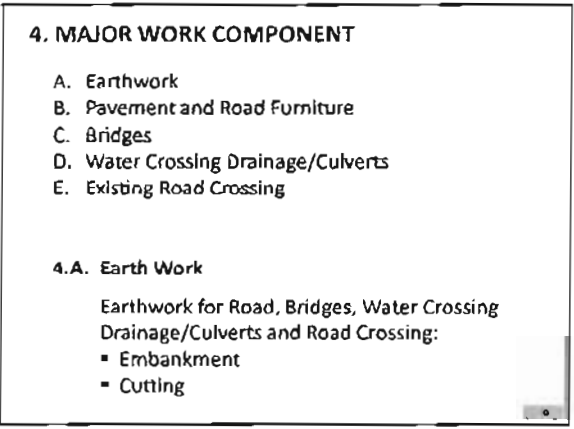
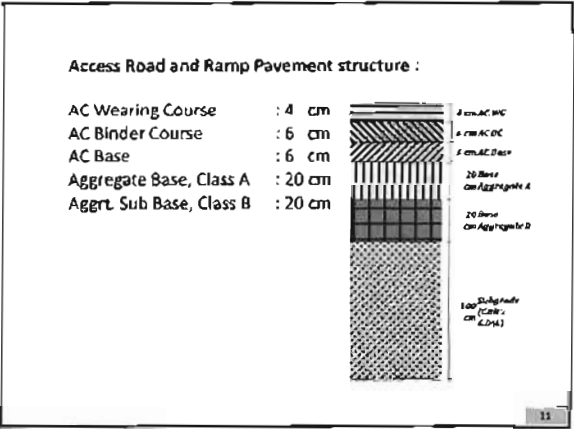
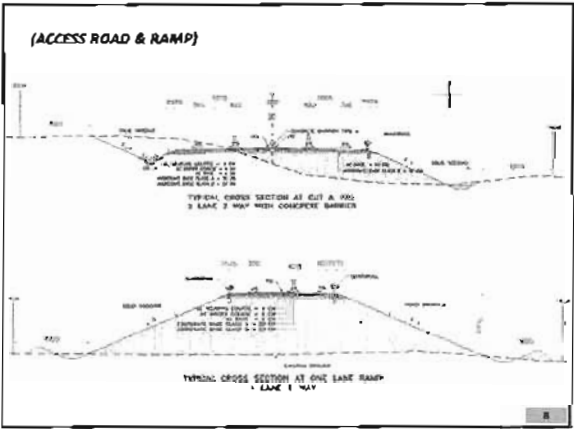
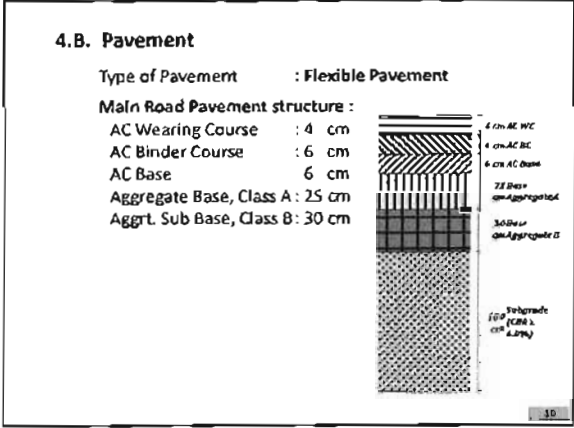
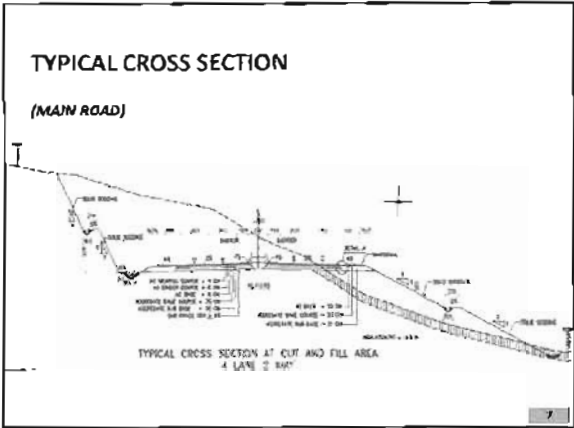
- ☐ In accordance with Timor Leste government policy, New Highway from Suai to Fatukai/Mola is classified as Expressway.
- ☐ Expressway is an Arterial Road with at least partial control of Access which may or may not be divided or have separations at intersection.
- ☐ Arterial highway is a road primarily for through traffic that usually on continuous route.

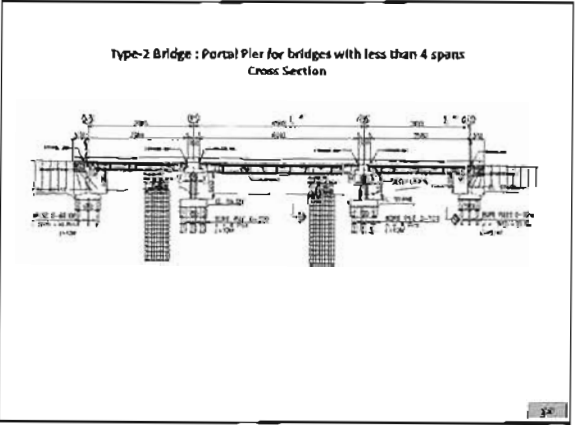
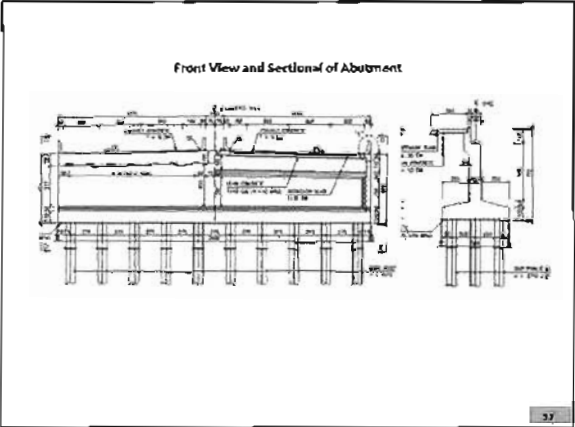
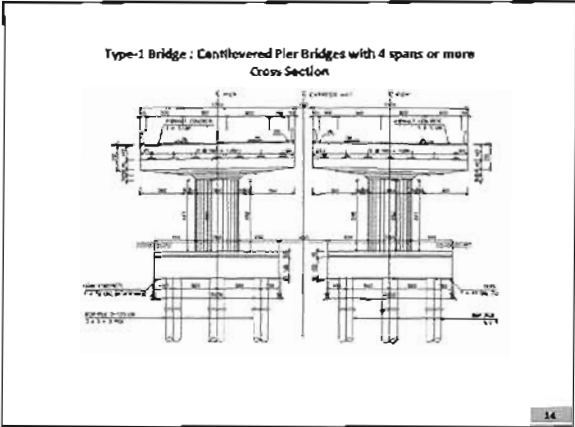
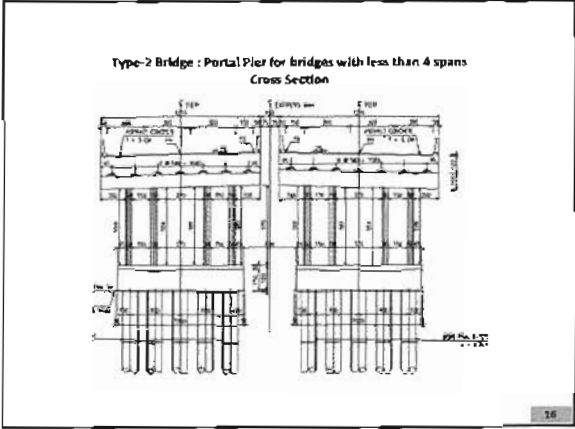
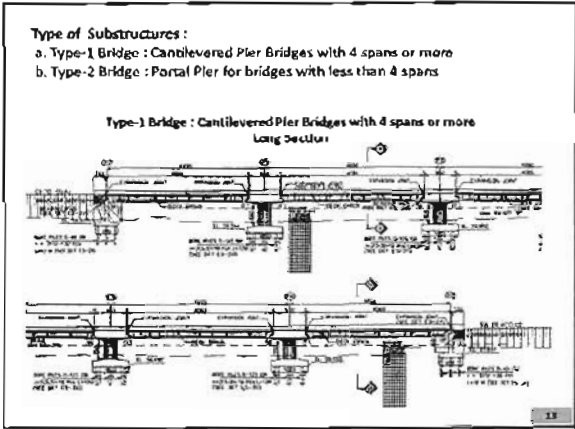
2. GEOMETRIC DESCRIPTION

Lane width, m	: 4 X 3.60
Median, m	: 2.50
Outer Shoulder, m	: 3.00
Inner Shoulder, m	: 1.50

3. CROSS SECTIONAL

Embankment Height	: 0.50 m varies to 20.00 m
Embankment Slope	: 1(V) : 2(H) and 1 (V) : 1 (H)
Cutting Height	: 0.50 m varies to 15.00 m (maximum 50.00 m)
Cutting Slope	: 2(V) : 1(H)





4.D. Water Crossing Drainage/Culverts

Type of Culvert :

- Single and Double RC Pipe, diameter 1.20 m
- Single, Double and Triple RC Box dimension 2 m (W) : 2 m (H)

Number of Culvert :

No	Type of Culvert	Quantity
1.	RC Pipe Diameter 1.20 m	Single 31 Double 19
2.	RC Box Dimension: 2.00 m (Width) 2.00 m (Height)	Single 6 Double 2 Triple 1

4.E. Existing Road Crossing

Type of Crossing : Underpass
Type of Structure : Reinforce Concrete Box

Dimension
National Road (NR) : 2 x 8.00 m x 5.50 m
Regional Road (RR) : 1 x 10.00 m x 5.50 m
Local Road (LR) : 1 x 6.50 m x 5.00 m

Number of Crossing : 12

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Box Culvert Structure for National Road (NR)
used for Intersection Type-2 (Sta. 6+400)



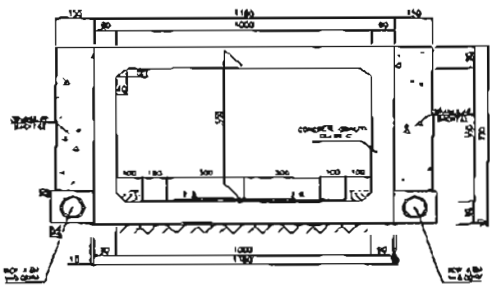
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Road Crossing Position

No	Under-pass	Stationing	Dimension (m) N x W x H
1.	National Road	6+396	2 x 8.00 x 5.50
2.	Regional Road	14+006	1 x 10.00 x 5.50
3.	Local Road	16+250	1 x 6.50 x 5.00
4.	National Road	17+151	2 x 8.00 x 5.50
5.	Local Road	18+499	1 x 6.50 x 5.00
6.	Local Road	19+304	1 x 6.50 x 5.00
7.	Local Road	20+236	1 x 6.50 x 5.00
8.	Local Road	22+671	1 x 6.50 x 5.00
9.	Local Road	23+091	1 x 6.50 x 5.00
10.	Regional Road	25+353	1 x 10.00 x 5.50
11.	Regional Road	29+399	1 x 10.00 x 5.50
12.	National Road	34+265	2 x 8.00 x 5.50

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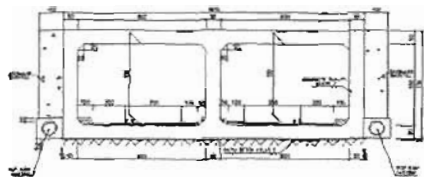
Box Culvert Structure for Regional Road (RR) : 1 x 10.00 m x 5.50 m



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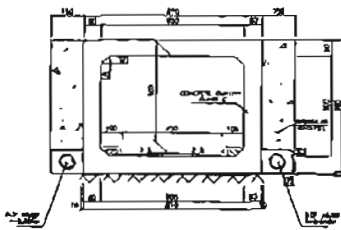
Type of Road Crossing / Box Culvert Structure

Box Culvert Structure for National Road (NR) : 2 x 8.00 m x 5.50 m



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Box Culvert Structure for Local Road (LR) : 1 x 6.50 m x 5.00 m



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5. CONSTRUCTION PERIOD

Construction Period for Section-1 (Suai – Fatukai/Mola), STA.
3+920 TO 34+275, (30.355 km Length) :
24 Month.

Additional:

Main Road Clearance = 100 m + (ROW Design) + 100 m

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6. Joint Site visit :

- Travel time /Date : 10:00Am from Dili to Suai 30 May 2013
(Only 1 Day)
- Visit to the 30.355KM, /Date : 31 May 2013

Contact :

1. Sr. Rui Hernani (hermanifreitas@yahoo.com) /Mob :77230164
2. Sr. Joao Camara (joao.camara@timorgap.com) 77230390
3. Pak Yuli (yuli.firmanto@yahoo.co.id) Mob 77923071

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CONSTRUCTION OF SUAI – BEACO HIGHWAY ROAD PROJECT
SECTION 1: SUAI-FATUKAI/MOLA SECTION, STA. 3+920 TO STA 34+275
UNDER SOUTHERN COAST INFRASTRUCTURE PROJECT OF TIMOR LESTE
IFB No.: ICB/007/MPNR-2013

APPENDIX 2: CLARIFICATIONS AND RESPONSES

No.	CLARIFICATIONS	RESPONSES
1.	What is the name of the Employer	Please refer to Bid Data Sheet, ITB 1.1.
2.	The name of the project	Please refer to Bid Data Sheet, ITB 1.1
3.	The ITB No.	Please refer to Bid Data Sheet, ITB 1.1
4.	The Address of the Employer	NPC Office Rua dos Direitos Humanos Dili, Timor Leste
5.	Estimation Construction Cost (owner's estimation)	This is not being disclosed to the bidders.
6.	Funding Source of the Project	The Government of the Democratic Republic of Timor Leste
7.	Joint Operation with local company required?	Nothing in the provision of the bidding documents requires mandatory joint operation with local company, however, Local Development is a requirement of the bidding document.
8.	a. What is the exact meaning of principal requirement of experience with a minimum value of USD 240,000,000 (such as quite big amount of project). b. Can this requirement be relaxed? With this criterion, local firm cannot participate in the bidding for lack of experience. Are we allowed to participate in the bidding with foreign firms?	a. The contractor should have completed or substantially completed two (2) highway projects (ACP/PCCP) with a value of at least US\$240,000,000.00 each within the last ten (10) years. b. No, the requirements/criteria cannot be relaxed since the project calls for it. Local firms may participate as joint venture partner. However, joint venture partner need to satisfy specific financial capability requirements as detailed in Section 3 of the "Bidding Documents". If the local firm cannot meet the required financial capability, it may participate as a sub-contractor. However, sub-contracting is only limited to 30% of the Contract Price as indicated in the Bid Data Sheet, ITB 32.4.
9.	Any particular business license required for Foreign Company	The bidders may collect such information from the relevant sources.
10.	Why there is no such a form "Tables of Adjustment Data" as mentioned in the ITB 14.5	Please refer to Bid data Sheet, ITB 14.5, which states that "The prices quoted by the Bidder shall be: FIXED; i.e. not subject to price adjustment due to rises or falls in the cost of labor, goods and other inputs to the Works". Hence, no "Tables of Adjustment Data" was provided in the Bidding Document.

11.	Section I- Instruction to Bidders, 19. Bid Security: The requirements of Bid Security issued Bank is not specified. Please kindly confirm.	Please refer to Bid Data Sheet, ITB 19.1. The bid security shall be an unconditional Bank Guarantee issued by a financial institution selected by the bidder in any country, however, the issuing financial institution shall have a correspondent financial institution located in the Employer's Country (Timor Leste) to make it enforceable.
12.	Section IV-Bidding Forms/Personnel & Equipment & Section 3-Evaluation & Qualification Criteria/ 3. Key Resources Proposed for the Works There does not clearly indicate which supporting attachments shall be provided for the detailed resume and equipment information. Please kindly confirm that.	For Personnel: Please refer to Section 3: Criteria 3.a Key Personnel (The bidder shall provide details of the proposed personnel and their experience records using PER-1 and PER-2 included in Section IV, Bidding Forms. For Equipment: List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project.
13.	Section IV-Bidding Forms/Form FIN-4: Current Contract Commitment or Work in Progress There does not clearly indicate that awarded document evidences shall be provided. Which supporting documents are required to support the item: Value of outstanding Works, Average Monthly invoicing over last Six months?	Please refer to Section IV-Bidding Forms, Form FIN-4.
14.	Form FIN-1: Financial Situation In the last paragraph: "Cash Flow from operating Activities" There is some interpretation about cash flow. Could you please explain the interpretation of "Cash Flow".	Cash flow from operating activities refers to cash generated from operations less taxation and interest paid which can be used in the project.
15.	For EXP-4.2 (b) Construction Experience in key Activities. There are mentioned: 1. Key Activity no. One:..., 2) Activity No. two...; 3)... We do not understand enough for activity No. two, No. 3... could you please explain for more understanding, what should be written in the activity No. 2, 3 related to Form prepared.	The form EXP-4.2 (b), The key activities are those indicated in Section 3: 2.c such as Common Excavation, AC Wearing Course and Bridge Works.
16.	Refer to Clause 4.2 Eligible Bidders in Section I: Instructions To Bidders, we understand that a Bidder may be considered to be in conflict of interest with one or more parties if they have controlling shareholders in common or they have the same legal	Company X (Parent Company) and Company Y (Subsidiary Company) shall not submit bids individually. However, they may associate in the form of Joint venture or Sub-contractor.



	representative for purposes of this bid. In the case that the Parent Company and its Subsidiary Company have different controlling shareholders, for example, Parent Company's controlling shareholder is Company X, Subsidiary Company's controlling shareholder is the parent Company, we assume that the parent Company and its Subsidiary Company could participate the bidding process as separate bidders at the same time. Is our understanding right? If the answer is negative, who is allowed to bid, the parent Company or the Subsidiary Company? In addition, if the parent Company and its Subsidiary company have the different legal representative, does not mean that they could participate in the bidding process as separate bidders at the same time?	
17.	As the requirement in Section 3- Evaluation and Qualification Criteria/ Key Equipment, the crushing plant is specified with a capability of 160-250 TPH. Can it be integrated by several smaller plants scattering in different place to meet the entire capability requirement, regarding the borrow materials are not in a pattern of concentrated distribution.	Yes.
18.	Is there a possibility of extending the date of bid submission?	No extension of the date of bid submission.
19.	Please clarify the repayment amortization of advance payment.	Please refer to GCC 14.2: Advance Payment , which states among others, <i>"The advance payment shall be repaid through percentage deductions in Payment certificates. Deductions shall commence in the payment Certificate in which the total of all certified interim payments (excluding the advance payment and deductions and repayments of retention) exceeds ten per cent (10%) of the Accepted Contract Amount less Provisional Sums and shall be made at the amortizations rate of one quarter (25%) of the amount of each payment Certificate (excluding the advance payment and deductions and repayments of retention) in the currencies and proportions of the advance payment. Until such time as the advance payment has been repaid."</i>
20.	Please explain in detail the required minimum amount of third party insurance. Is the requirement applicable even with the foreign firm?	Please refer to GCC 18.3: Insurance against Injury to Persons and Damage to Property , which states among others, <i>"The insuring Party shall insure against each Party's liability for any loss, damage, death or bodily injury which may occur to any physical property (except things insured under Sub-clause 18.20 or to any person (except</i>

		persons insured under Sub-clause 18.4), which may arise out of the Contractor's performance of the Contract and occurring before the issue of the Performance Certificate. The insurance shall be for a limit per occurrence of not less than the amount of USD 200,000.00, with no limit on the number of occurrences...." The requirement is applicable to all bidders.
21.	Can the contractor be tax exempted during the mobilization and demobilization of its equipment?	No. Please refer to ITB 14.6, states among others, "... All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date 28 days prior to the deadline for submission of bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder...."
22.	Please clarify the working hours? Can the contractor work during night time?	Please refer to Section 9: Appendix to Tender, sub-clause 6.5 and GCC 6.5.
23.	Please confirm if a bid with the name not registered in the procurement of bidding document is acceptable or not?	No.
24.	It seems that the 2 year construction period is not enough, is there any possibility of extending it?	None.
25.	How is the conduct of the evaluation?	Please refer to Section 3: Evaluation and Qualification Criteria.
26.	How many price bid are to be opened?	As indicated in Section 3: Evaluation and Qualification Criteria. The first stage in the evaluation process is the evaluation of Technical Proposals and this shall be undertaken in accordance with the technical evaluation criteria, sub-criteria, and scoring system specified in Section 3. The passing score for bidder qualification is 375 points. The second stage will be the evaluation of the price proposals of <u>only the Bidders with the top two technical scores</u> based on the result of the first stage evaluation above. The price evaluation will be undertaken in accordance with the provisions of Clause ITB-34. Top two technical scores may be more than 2 bidders In case of tie in scores.
27.	Would it be possible to obtain a soft (digital) copy of the presentation?	Yes. A soft copy of the presentation is issued to all bidders as attachment to the Minutes of Prebid Meeting.
28.	What sort of payment guarantee the government can provide?	None
29.	Will the government be responsible to obtain and pay compensation for land used temporarily during construction?	No, the Contractor shall bear all costs and charges.
30.	How is the processing/approval of the payment for the contractor? Who are	Please refer to GCC 14. Contract Price and Payment. After the submission of the Work Statement to the Engineer, it



	the ministries involved in the process?	will be forwarded to the Ministry of Public Works (MPW) then to Major Project Secretariat (MPS) then to Agencia de Desenvolvimento Nacional (ADN) and to the Treasury Department.
31.	What is the status of land acquisition?	Acquisition of the road right of way is about to complete and it will be 100% percent complete prior to commencement of the works.
32.	When will Section 2 to 4 packages be tendered?	Tentatively scheduled every 2 years.
33.	Can the winner of package Section 1 participate in the next bids?	Yes provided that the contractor can meet the minimum requirements of the project.
34.	Can the employer ascertain the exact position of the backfill materials and aggregates?	No. The source/s of Backfill materials and aggregates shall be identified by the Contractor subject to the approval of the Engineer.
35.	Will the Temporary Area for camp, precast yard, and site office be provided by the Employer?	Employer will provide for the road work and the required area along the ROW plan (total width more 225 meters). However, the Contractor shall obtain at his cost facilities which he may require for the purposes of the Works.
36.	Will the Employer provide the temporary access to the Suai Harbor for loading and unloading operation? If so, how does the Employer consider the customs clearance and the berthing conditions?	Suai Harbor access road already exists and can be used for the benefit of the project, landing facilities and road improvements by the contractor. Custom clearance and berthing arrange by contractors.
37.	Will the Employer assist to in securing the working visas for foreign workers?	Yes
38.	As required in the bidding documents, 200 trees will be removed, are these trees will be dig out and planted again or just cutting down?	Digging out for removal. Except work item 8.3.3 trees, new planting for road median and others.
39.	Will the Employer provide the Meteorological data as well the hydrological data about the rivers and sea in Project Area? The Contractor need to calculate the effective working days per year and transportation possibility.	No. it is the responsibility of the Bidder to obtain any Meteorological or Hydrological data required for preparation of its bid. Generally, the rainy season months are from December through the end of May.
40.	Can the cobblestone be crushed and used in the AC concrete for the Project? How about the procedures of obtain the permit to get the cobblestone, aggregate, sand, etc. as well their cost?	Yes, subject to evaluation and approval of the Engineers. The fees and royalties, as applicable, will be borne by the contractor.
41.	Can the city power supply be used for the Project?	Yes. All fees and charges will be borne by the Contractor.
42.	Can we send our additional questions to your email after this?	Yes, the deadline for submission of clarification 14 days before the deadline for submission of bids.
43.	Does the project require drilling and	No drilling and blasting works in the road project is

	blasting works? What are the government regulations on these works?	anticipated.
44.	What is the VAT will be valid at his tender? 5% or?	The bidders need to obtain such information from the relevant sources.
45.	How will the Committee decides on the winner? Is it through the lowest price or reasonable price? How is the evaluation of the bid?	Please refer to ITB 28, 29, 30 and 31 and also to Section 3: Evaluation and Qualification Criteria.
46.	Please clarify the access for mobilization and demobilization?	It is the contractor to decide for its mobilization and demobilization.
47.	Are the construction materials available at the project site or needs to be imported?	There are construction materials available at the project site, however, there are some that are not also available locally, like, steel bars. Hence, the contractor may import such materials.
48.	Will the government supply to the contractor the fuel to be used during construction of the project? How are the regulations of Timor Leste on this?	The contractor will have to make their own arrangements. Regulations may be found out from the relevant sources.
49.	What are the required permits the contractors need to secure during construction of the project? (i.e. , quarry permits, temporary construction building permits and access permits)	The contractor will have to make their own arrangements. Regulations may be found out from the relevant sources.
50.	How many local government agencies along the road section require dealing with in regard to right of way? What are their requirements? Can you provide information on the process, duration and costs?	The bidder/contractor need to collect such information from the relevant sources.
51.	Can you provide us information on taxes (imported duties, VAT, income tax)? Its procedures, duration and costs?	The bidder/contractor need to collect such information from the relevant sources.
52.	Can contractor mobilize and demobilize his equipment after completion of the project.	Yes, however, the procedures and the duties and taxes applicable for such importation and re-export of equipment should be cleared with the relevant authorities.
53.	Who is responsible for land acquisition?	The Employer is responsible for the land within the road right of way limit.
54.	How about the access road? What is the condition of the access road, if any? Does the bidders required to construct access road, what are the quantities for this?	The bidder is responsible for determining the suitability and availability of access roads to the site.
55.	Bill of Quantities/Part 3: Earthworks Item 3.1(1) indicates that the	The location of borrow pits will be decided by the contractor with the approval of the Engineer during contract implementation.

	common excavation has a quantity of 1.42 million cubic meters, Item 3.2(1) indicates that the common embankment has a quantity of 5.05 million cubic meters. There will be a gap of at least 3.63 million cubic meters embankment resources. Please specify the location of each Borrow Pit for the execution of the project.	
56.	Bill of Quantities/Part 3: Earthworks The item about Temporary road/Access Road is excluded in the BoQ. While it is necessary for the convenience of execution in case of access to borrow pit, bridge and diverted traffic. Please kindly specify the length and width of that.	The bidders are to quote for the BoQ with the specifications and other requirements stated in the bidding documents. Any more information regarding the issue may be collected by the bidders during the site visit.
57.	Who is in charge of Land Acquisition work including permanent and temporary, and who pays for the correlative charges?	The Employer is responsible for land acquisition within the road right of way limit only.
58.	Who is in-charge of land acquisition work of soil field (borrow area, spoil ground and slag disposal pit) that needed in the project, and who will pay for its correlative charges?	The contractor shall arrange and pay for all charges and fees.
59.	Can employer provide the geologic information and relevant geological documents to bidders?	The bidders may collect such information in CD from NPC Office, Rua dos Direitos Humanos, Dili, Timor Leste.
60.	Can the contractor be permitted/ allowed to have access to the high voltage line along the expressway?	No, however, a possibility may be explored with the approval of the Engineer and relevant government authority (Electricidade de Timor Leste).
61.	The project contains many bridges, many rivers needed to be crossed along the route, are there any existing bridges can be used within 10 km along the route. (Especially, Raiketann Rive, Zola River, Haimanu River, Lomea River, and Mola River, the bridges over which are all big ones)?	The bidders may collect such information during the site visit.
62.	If there are no existing bridges near the new bridge, and temporary bridges need to be built, what would be the specifications (including navigable clearance, flood discharge capacity, type of the bridge and so on).	Please refer to the technical specification in the bidding documents. More details would be provided during the construction, if felt necessary by the Engineer.
63.	Which main cities and towns do the expressway pass through, is there any impact on the progress of the	The bidders may collect such information during their site visit.

	project, and does the project impact the current traffic?	
64.	Drawing and List. Listing is very concise, but can we list the other expenses which will be happened in the engineering, for example, expenses on completion document, construction of service road and auxiliary bridge, bridge loading test, the employer and supervision living facilities, safe production and civilized construction, insurance and so on.	The bidders need to quote their prices in the BoQ provided in the bidding documents. All other expenses may be included in the prices of relevant BoQ items.



Prebid Meeting
Presentation_ 230520